



# ACCA Enrolment Form – HTFT Ultimate

Bookings can also be made **ONLINE** and **EMAIL**. Please see **reverse** for details.

Please complete all parts of the Enrolment Form in **BLOCK CAPITALS**

## Your Details



Title (Mr/Mrs/Ms/Miss) \_\_\_\_\_

Surname \_\_\_\_\_

First name(s) \_\_\_\_\_

Date of Birth            /        /

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

*Please provide an email address you have access to during and outside office hours. All communications, including those relating to your online learning and resources, will be sent to this email address.*

### Email Address

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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ACCA Registration Number \_\_\_\_\_

**Note:** It is your responsibility to complete the ACCA registration formalities and enter the ACCA examinations.

**DATA PROTECTION ACT** – Your sponsor will be informed of your results, progress and attendance unless your sponsor chooses not to receive this information

**MARKETING POLICY** – From time to time we would like to contact you with course information, news and offers which we think you might find useful. If you would prefer not to receive these please tick here

**EXAM RESULTS** – Within the terms of this agreement you agree to HTFT obtaining your exam results from ACCA. If you do not wish ACCA to share your results with us tick here

## Your Employer’s Details



Company Name \_\_\_\_\_

Company Registration Number \_\_\_\_\_

Training Manager’s Name (Mr/Mrs/Ms/Miss)

\_\_\_\_\_

Training Manager’s Tel. Number \_\_\_\_\_

Training Manager’s Email Address

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Work Address \_\_\_\_\_

\_\_\_\_\_

Post Code \_\_\_\_\_

## Your Signature



*Before signing this enrolment form, students are reminded to ensure they have clearly understood all the terms of their enrolment with HTFT Partnership, in particular clauses concerning refunds, deferments, waivers, course transfers and visa applications (when applicable).*

*I confirm that I have read, understood and accept the terms & conditions and privacy policy detailed on [www.htftpartnership.co.uk](http://www.htftpartnership.co.uk)*

Your Signature \_\_\_\_\_

Date \_\_\_\_\_

## Payment Option 1: Your Employer is Sponsoring You



**If you wish to submit a manual enrolment form and the employer is responsible for the payment of fees, please complete the following:**

*As employer of the student for whom this form is completed, we are responsible for payment of amounts due to HTFT Partnership on receipt of invoices, unless credit facilities with HTFT Partnership have been granted in respect of the student and undertake to inform you in writing promptly of any change to this arrangement. We understand that we are fully responsible for the payment of amounts due to HTFT Partnership in all circumstances (including termination of employment or course cancellation). We confirm that we have read, understood and accept the terms and conditions and Policies (as defined below) detailed on [www.htftpartnership.co.uk](http://www.htftpartnership.co.uk)*

Employer Signature \_\_\_\_\_

Name \_\_\_\_\_

Purchase Order Number \_\_\_\_\_

Invoice Address (if different to work address above)

Contact Name \_\_\_\_\_

\_\_\_\_\_

Post Code \_\_\_\_\_



| Knowledge |          |          | Skills   |          |          |              |              |          |           | Essentials   |             |          |           | Options   |               |              |  |
|-----------|----------|----------|----------|----------|----------|--------------|--------------|----------|-----------|--------------|-------------|----------|-----------|-----------|---------------|--------------|--|
| F1<br>AB  | F2<br>MA | F3<br>FA | F4<br>CL | F5<br>PM | F6<br>TX | F7 INT<br>FR | F8 INT<br>AA | F9<br>FM | P1<br>GRE | P2 INT<br>CR | P2 UK<br>CR | P3<br>BA | P5<br>APM | P6<br>ATX | P7 INT<br>AAA | P7 UK<br>AAA |  |

|                                |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|--------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| <b>Evening Complete Course</b> | 408 | 408 | 408 | 408 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Tick                           |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |

|  |     |     |     |     |     |     |     |     |     |      |      |      |      |      |      |      |      |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|------|------|------|------|
| <b>Total Package (Tuition, Revision and QBR)</b> | N/A | N/A | N/A | N/A | 950 | 950 | 950 | 950 | 950 | 1020 | 1250 | 1250 | 1020 | 1020 | 1250 | 1020 | 1020 |
| Tick   |     |     |     |     |     |     |     |     |     |      |      |      |      |      |      |      |      |

|                |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| <b>Tuition</b> | N/A | N/A | N/A | N/A | 485 | 485 | 485 | 485 | 485 | 525 | 525 | 525 | 525 | 525 | 525 | 525 | 525 |
| Tick           |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |


|                 |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| <b>Revision</b> | N/A | N/A | N/A | N/A | 380 | 380 | 380 | 380 | 380 | 410 | 540 | 540 | 410 | 410 | 540 | 410 | 410 |
| Tick            |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |

|                                      |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|--------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| <b>Question Based Revision (QBR)</b> | N/A | N/A | N/A | N/A | 185 | 185 | 185 | 185 | 185 | 185 | 185 | 185 | 185 | 185 | 185 | 185 | 185 |
| Tick                                 |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |

|                            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| <b>Total Per Paper (£)</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

NB: There is a 15% discount on the Total Package cost if you book before the 8<sup>th</sup> December 2017 for the March 2018 ACCA sitting

**Total cost**      £ \_\_\_\_\_


**Payment Option 2: Cheque / Online** 

I enclose a cheque for £\_\_\_\_\_ made payable to **HTFT Partnership Limited**

Bank transfer for £\_\_\_\_\_

Bank Name: HSBC    Bank account name: HTFT  
 Bank address: 34 Popular Road, Solihull, West Midlands, B91 3AF  
 Sort code 40-42-12  
 A/C number 92317591 (Include your ACCA ID number as a reference)

I would like to pay by debit/credit card (HTFT will invoice you for £\_\_\_\_\_)

**Study Materials** 

Where would you like your ACCA approved study materials to be delivered to:    Employer's address     Home address

You will be required to print off the HTFT class notes yourself

Please complete this form, scan it and email it to [bookings@htftpartnership.co.uk](mailto:bookings@htftpartnership.co.uk), or visit [www.htftpartnership.co.uk](http://www.htftpartnership.co.uk)