

Bookings can also be made **ONLINE** and **EMAIL**. Please see **reverse** for details. Please complete all parts of the Enrolment Form in **BLOCK CAPITALS**

Your Details	Your Employer's Details				
Title (Mr/Mrs/Ms/Miss)	Company Name				
Surname	Company Registration Number				
First name(s)	Training Manager's Name (Mr/Mrs/Ms/Miss)				
Date of Birth / /					
Address	Training Manager's Tel. Number				
	Training Manager's Email Address				
Post Code					
Home Phone					
Mobile Phone	Work Address				
Work Phone					
Please provide an email address you have access to during and outside office hours. All communications, including those relating to your online learning and resources, will be sent to this email address.	Post Code				
Email Address	Your Signature				
	I confirm that I have read, understood and accept the terms & conditions and privacy policy detailed on <u>www.htftpartnership.co.uk</u>				
AAT Registration Number	No				
Note : It is your responsibility to complete the AAT registration formalities and enter the AAT examinations.	Your Signature				
	Date				
Additional Learning Support (please circle your answer)	DATA PROTECTION ACT – Your sponsor will be informed of your results, progress and attendance unless your sponsor chooses not to receive this information				
Do you consider yourself to have a learning difficulty, disability	information, news and offers which we think you might find useful. If you would prefer				
	P Yes/No not to receive these please tick here EXAM RESULTS – Within the terms of this agreement you agree to HTFT obtaining				
If yes, do you require any additional support? Yes/No	your exam results from AAT. If you do not wish the AAT to share your results with us tick here				
Payment Option 1: Your Employer is Sponsoring You					
As employer of the student for whom this form is completed, we are responsible for paym Partnership have been granted in respect of the student and undertake to inform you in v	responsible for the payment of fees, please complete the following: ent of amounts due to HTFT Partnership on receipt of invoices, unless credit facilities with HTFT writing promptly of any change to this arrangement. We understand that we are fully responsible ination of employment or course cancellation). We confirm that we have read, understood and thership.co.uk				
Employer Signature	Name				
Purchase Order Number	HTFT Customer No. H T F T -				
Invoice Address (if different to work address above)	Contact Name				
	Post Code				



AAT Enrolment Form



		HTFT On-demand		HTFT Ultimate Live		
AAT Founda	tion Certificate in Accounting (Level 2)					
ВКТ	Bookkeeping Transactions	£275.00		£375.00		
ВКС	Bookkeeping Controls	£150.00		£215.00		
EOC	Elements of Costing	£150.00		£215.00		
UAS	Using Accounting Software	£180.00		£220.00		
WEF	Work Effectively in Finance	£250.00		£325.00		
	Complete Level 2 programme	£1,005.00		£1,350.00		
AAT Advanced Diploma in Accounting (Level 3)						
ABK	Advanced Bookkeeping	£300.00		£400.00		
FAP	Final Accounts Preparation	£160.00		£225.00		
MAC	Management Accounting: Costing	£300.00		£400.00		
ΙΤΑΧ	Indirect Tax	£140.00		£185.00		
EA	Ethics for Accountants	£275.00	П	£390.00		
SS	Spreadsheets for Accountants	£275.00		£390.00		
Complete Level 3 programme		£1,175.00		£1,600.00		
AAT Professional Diploma in Accounting (Level 4)						
FSL	Financial Statements of Limited Companies	£325.00		£445.00		
MAB	Management Accounting: Budgeting	£220.00		£335.00		
MADC	Management Accounting: Decision and Control	£300.00		£400.00		
ACS	Accounting Systems and Controls	£320.00		£440.00		
Optional Units (choose two)						
BTAX	Business Tax	£250.00		£390.00		
ΡΤΑΧ	Personal Tax	£250.00		£390.00		
CRM	Credit Management	£250.00		£390.00		
СТМ	Cash and Treasury Management	£250.00		£390.00		
EXTA	External Auditing	£250.00		£390.00		
	Complete Level 4 programme	£1,665.00		£2,400.00		

There is a 10% discount on booking a complete level for the Ultimate Live package.

Total cost

£

Payment Option 2: Cheque / Online

I enclose a cheque for £_____ made payable to HTFT Partnership Limited

Bank transfer for £____

Bank Name: HSBC Bank account name: HTFT

Bank address: 34 Popular Road, Solihull, West Midlands, B91 3AF

Sort code 40-42-12

A/C number 92317591 (Include your AAT ID number as a reference)

I would like to pay by debit/credit card (HTFT will invoice you for £

Study Materials

Where would you like your study materials to be delivered to:

Employer's address
Home address

You will be required to print off the HTFT unit class notes yourself and pay for your own AAT registration/exam entry fees

Please complete this form, scan it and email it to bookings@htftpartnership.co.uk, or visit www.htftpartnership.co.uk