

# ACCA Professional Exam Based Training

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Delivered by

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## HTFT Partnership

# Welcome to HTFT Partnership

Welcome to HTFT Partnership, **the premium provider who offer a personalised approach to your ACCA exam success.**

We offer a range of courses towards ACCA professional qualifications and we believe our students should not view their study as being separate to the workplace but rather should understand how they will utilise their studies in their day-to-day work and be able to contextualise their studies as being supportive in their development as fully qualified finance professionals.

The HTFT Partnership approach is to ensure the programmes we deliver fits with the busy work times of our clients and supports them in developing as good professionals.

Different students have different learning styles. Our programmes ensure that all learning styles are addressed.

All HTFT students will be encouraged to think for themselves and all tutors will put that into context as part of the approach to achieving the ACCA qualification.



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**The tutors will endeavour to always go the extra mile to help students learn and pass exams. I was a student from the start and I am proud to say that I have seen HTFT grow and develop into a professional forward thinking college. I would highly recommend HTFT to anyone who wants to experience learning with a difference**

**Nish – HTFT student**



# Why ACCA?

## Choose ACCA – and discover a world of opportunity

When you study with ACCA, you can take your career in any direction. You open doors to the best and most interesting roles all over the world. And you become one of the sought-after finance professionals our fast-changing world needs.

### Work anywhere in the world

We have a worldwide reputation for excellence and our rigorous qualifications are recognised and respected across the globe. When you join us, you become part of our diverse body of more than 208,000 members and 503,000 students in 179 countries.

### Stand out to the best employers

Employers across the globe seek out ACCA-trained professionals – because they know they have the strategic thinking, technical skills and professional values to drive their organisations forward. We currently work with [more than 7,400 Approved Employers](#) and 80 accountancy partnerships worldwide – and connect our members with thousands of vacancies through the [ACCA Careers Job Board](#).

### The flexibility to choose your own path

We hold exam sessions each quarter and some of our exams can even be taken on-demand, giving you the flexibility to progress through our qualifications at your own pace. Our flexible exams also give you the opportunity to specialise in a chosen area and in a number of countries you can even take exams based on your national tax and law. Additionally you can even gain additional qualifications on your journey to membership, including:

- BSc in Applied Accounting from Oxford Brookes University
- MSc in Professional Accountancy from the University of London.



# Think Ahead



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# ACCA Diploma in Accounting and Business

The **ACCA Diploma in Accounting and Business** will teach you how to complete a range of advanced accounting tasks required to professionally manage a company's accounting system, giving you the most relevant and up-to-date skills required for work in the industry.

You will learn the nature, purpose and source of management information, the context and purpose of financial reporting, how to prepare financial statements, administration, general office skills and how to manage individuals and teams.

The **ACCA Diploma in Accounting for Business** comprises the Applied Knowledge exams (AB, MA and FA) and the ACCA Foundations in Professionalism online module.

Exams

## Applied Knowledge

- Accountant in Business
- Management Accounting
- Financial Accounting

The **ACCA Diploma in Accounting and Business** qualification consists of four subjects:

- AB Accountant in Business - will teach you how businesses operate effectively, efficiently and ethically and will show the critical role finance professionals play in achieving this. You'll understand business in the context of its environment, including economic, legal and regulatory influences on aspects like governance, employment, health and safety, data protection and security.
- MA Management Accounting - covers techniques to help you support businesses to plan, control and monitor performance. You'll learn different ways of managing finance within an organisation with the aim of enhancing business performance.
- FA Financial Accounting – teaches you the underlying principles and concepts of financial accounting, accounting techniques and the preparation of basic financial statements. You'll demonstrate technical proficiency in the use of double-entry techniques, including the preparation and interpretation of basic financial statements for sole traders, partnerships, companies and simple groups of companies.
- FiP: [Foundation in Professionalism](#)\*

\*provided free directly by the ACCA through MyACCA logon



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Providing an *innovative* accountancy learning solution



## Mastering

We believe that our programmes should fit in with busy work schedules and help develop good professional accountants.

Therefore students need to master their subjects.

A flipped classroom was introduced by the Khan Academy as a proven approach to mastering technical subjects.

Through our flipping classroom, our trainees access pre-recorded videos that they control (they can watch, rewind, pause and fast-forward as needed) prior to attending the masterclass sessions, where 'in-class' time is devoted to application of knowledge.

The value of our flipped classroom is both in allowing trainees to watch the recordings and learn at a time and pace that suit them, in addition to repurposing masterclass time into activities where trainees test their skills and apply their knowledge – delivering a full mastering of skills.



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# ACCA Professional Qualification

ACCA is suitable for those who would like a career in finance, business or accountancy, who wish to become a Chartered Certified Accountant.

The ACCA Professional Qualification comprises 3 distinct levels: Applied Knowledge, Applied Skills and Strategic Professional

The [Applied Knowledge](#) level comprises 3 exams: Accountant in Business (AB); Management Accounting (MA); and Financial Accounting (FA) – see page xx (ACCA Diploma in Accounting and Business)

Students who have completed AAT Level 4 are exempt from these 3 exams, and start at the Applied Skills level.

On completing the Applied Knowledge exams along with the Foundations in Professionalism ethics module student gain the **ACCA Diploma in Accounting and Business** qualification.

The [Applied Skills](#) level comprises 6 exams: Corporate and Business Law (LW); Performance Management (PM); Taxation (TX); Financial Reporting (FR); Audit and Assurance (AA); and Financial Management (FM).

On completing the Applied Skills exams along with the ACCA Ethics and Professional Skills module student gain the **ACCA Advanced Diploma in Accounting and Business** qualification.

At the Strategic Professional level there are: 2 [Essentials](#) exam - Strategic Business Leader (SBL) and Strategic Business Reporting (SBR), and students choose 2 [Options](#) exams from: Advanced Financial Management (AFM); Advanced Performance Management (APM); Advanced Taxation (ATX); and Advanced Audit and Assurance (AAA).

It is important to remember that students are only **ACCA qualified** when they have completed all exams and had their **Practical Experience Record** (PER) signed off.

When studying ACCA your knowledge and skills will be tested by a combination of Computer Based Exams (CBEs) and written exams.

The AB, MA, FA and LW exams are CBEs that can be sat whenever.

The rest of the Applied Skills exams are CBEs (3 hrs 20 mins) and are a combination of MCQs and Long Form questions. These exams can only be sat in one of the 4 ACCA exam windows of March, June, September and December.

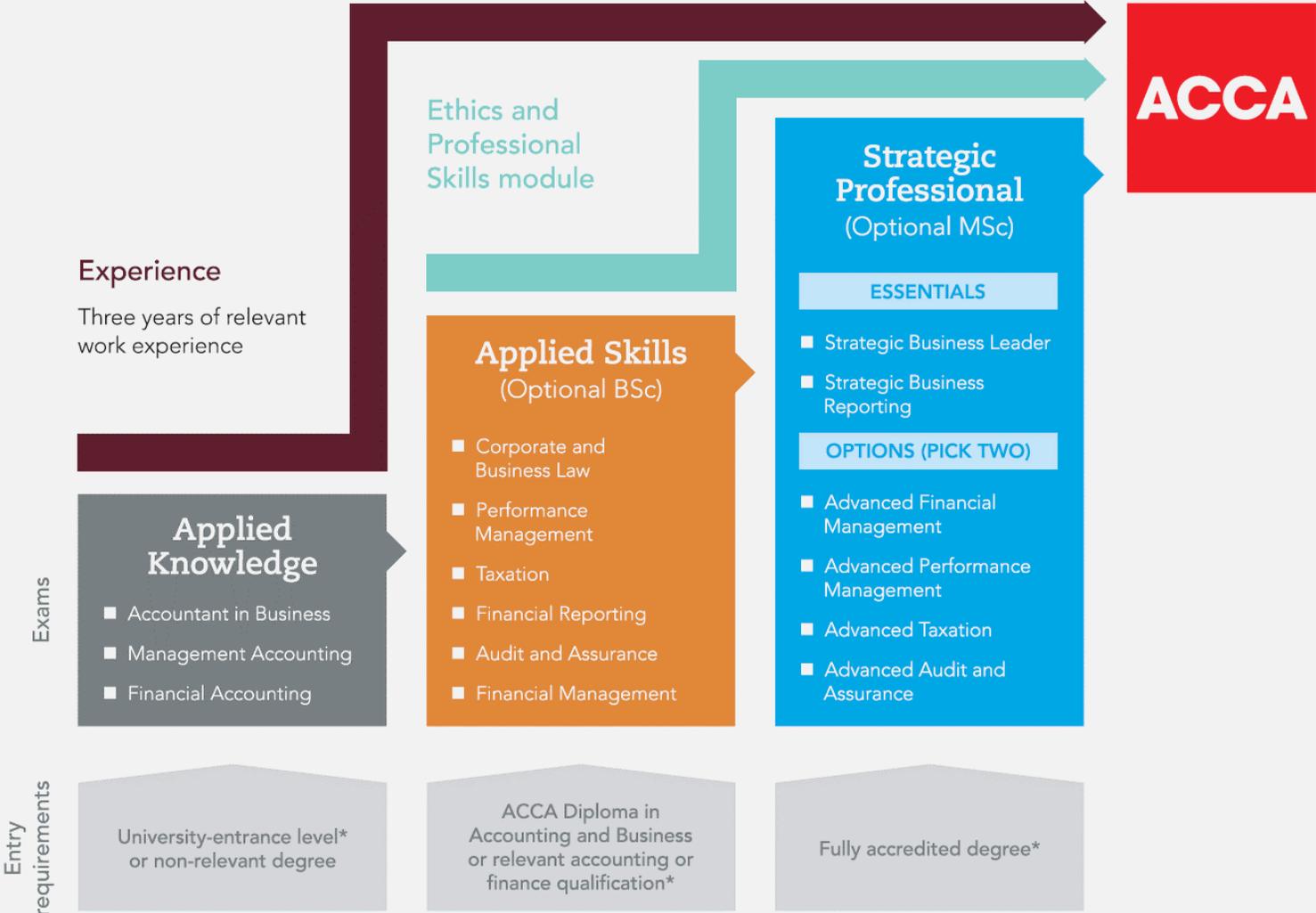
Currently the Strategic Professional exams are written exams that have to be sat in the ACCA exam windows. All exams are 3hr 15mins, apart from SBL which is 4hrs.



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# ACCA Professional Qualification



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# ACCA Packages for 2020

We are 100% committed to the benefits of digital delivery.

We look to harness the power of the internet, and the multi device world, to create innovative content and delivery models that reflect how young people learn and puts learning and mastering first.

With **HTFT Ultimate**, you get all the pre-recorded videos that accompany a paper along with personal invites to the live Masterclass sessions\*.

In addition, students on our **Ultimate Live** package are covered by our Pass Guarantee.

If you are unsuccessful in your exam (having completed all mocks and scoring over 50% for Mock 1 and 2, over 40% on Mock 3 and QBR mock exam) you can come back as many times as you need.



We are constantly innovating, adding new courses and teaching methods at every possible opportunity. This allows HTFT to be at the forefront of online learning, and coupled with our instant student feedback, ensures we blaze a trail in the delivery of professional accountancy training.

As such, our packages for 2019 are **HTFT Ultimate**, **HTFT On-demand** and **HTFT Resit**:



With **HTFT On-demand**, you get immediate access to pre-recorded videos covering the syllabus content in addition to being provided with the recordings of any live masterclasses.

Think of a TV Boxset that you can choose what you watch, when you watch it and for how long.

In continuing the TV Boxset analogy, the masterclass recordings bring additional commentary delving deeper into the content.



Our **ACCA Resit** offer focuses on providing you with exposure to ACCA exam standard mocks and questions with high quality feedback.

Our **ACCA Resit** offer is unique in the market and is only available to students who have sat an ACCA exam in one of the previous two exam windows and scored between 40% and 49%.



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\* Our live Masterclass for the Applied Knowledge and Applied Skills papers are all live online. Our live Masterclasses for the Strategic Professional papers are a combination of live online and classroom/online – please see website

# Why HTFT?

HTFT Partnership was formed with the aim of leading the future of personalised accounting exam success. By studying with us you will benefit from:

- **Dedicated tutor support:** you will be assigned to a dedicated tutor per course who will be available to you via phone, email and online through our community
- **Flexible learning options:** classroom, home study and online courses that are all recorded and available on a rewind and re-play basis through our online community
- **Prize winning culture:**
  - Two of our expert tutors have won PQ Magazine private sector lecturer of the year in 2007 and 2010
  - We won **PQ Magazine Online College of the Year 2017 and PQ Magazine Accountancy College of the Year: Private Sector 2020**
  - In the last year, three of our CIMA students have been global or regional prize winners for Case Study papers
- **Exam-focused masterclass notes:** our tutors write their own exam-focused notes, using their knowledge and experience of the syllabus and the papers
- **Our online community:** HTFT have an online community for our students where you will be able to access recordings, submit mock exams, ask questions, and talk to your tutor
- **ACCA Platinum Approved Learning Partner**

HTFT's innovative 'protected' pass guarantee: a lifetime pass guarantee based on the submission of 3 mocks and their QBR scoring between 40% and 50% (Mocks 1 and 2 = 50%, Mock 3 and QBR Mock = 40%) - although students are allowed to re-submit each mock until they score over the required score - securing the pass guarantee and developing exam techniques.



**PQ magazine  
AWARDS  
2017  
WINNER**

**PQ magazine  
AWARDS  
2020  
WINNER**



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# ACCA Applied Knowledge: HTFT Packages

HTFT Partnership have three packages for the ACCA Applied Knowledge exams: **Ultimate**, **On-demand** and **Resit\***

ACCA Applied Knowledge	HTFT Ultimate	HTFT On-demand
Access to HTFT's Online Learning Community	✓	✓
HTFT Partnership Student Notes (clean)	✓	✓
Full syllabus recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Student Notes (annotated)	✓	✓
Invite to timetabled 'Live Online' Masterclass sessions	✓	
Masterclass recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Masterclass Notes (annotated)	✓	✓
HTFT Partnership Computer Based Mock Exams	✓ (x3)	✓ (x2)
ACCA approved study text, exam kit and pocket notes	✓	✓
<b>HTFT Partnership Lifetime Pass Guarantee</b>	✓	

With the live course being pre-programmed it doesn't suit every one with many preferring to work to their own timescale and preferred study times. HTFT On-demand package is the perfect product for you.

You get all the HTFT resources plus the support of your 'on-demand' tutor. Instead of a live programme you will follow your study planner completing the course as quickly as fits your life.



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\*see page 14 for ACCA Resit

# ACCA Applied Skills: HTFT Packages

HTFT Partnership have three packages for the ACCA Applied Skills exams: **Ultimate**, **On-demand** and **Resit\***

ACCA Applied Skills	 HTFT Ultimate	 HTFT On-demand
Access to HTFT's Online Learning Community	✓	✓
HTFT Partnership Student Notes (clean)	✓	✓
Full syllabus recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Student Notes (annotated)	✓	✓
Invites to timetabled 'Live Online' Tuition and Revision Masterclass sessions	✓	
Tuition and Revision Masterclass recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Revision Notes (annotated)	✓	✓
HTFT Partnership Computer Based Mock Exams	✓ (x3)	✓ (x2)
HTFT Partnership Computer Based Mock Exam debriefs	✓ (x3)	✓ (x2)
Invite to innovative Exam Simulation session and 'Live Online' debrief session	✓	
ACCA approved study text, exam kit and pocket notes	✓	✓
HTFT Partnership Lifetime Pass Guarantee	✓	

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\*see page 14 for ACCA Resit

# ACCA Strategic Professional (Essentials): HTFT Packages

HTFT Partnership have three packages for the ACCA Strategic Professional (Essentials) exams: **Ultimate**, **On-demand** and **Resit\***



## ACCA Strategic Professional Essentials

### HTFT Ultimate

### HTFT On-demand

	HTFT Ultimate	HTFT On-demand
Access to HTFT's Online Learning Community	✓	✓
HTFT Partnership Student Notes (clean)	✓	✓
Full syllabus recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Student Notes (annotated)	✓	✓
Invites to timetabled 'Live Online' Tuition and Revision Masterclass sessions	✓	
Tuition and Revision Masterclass recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Revision Notes (annotated)	✓	✓
HTFT Partnership Mock Exams	✓ (x3)	✓ (x2)
HTFT Partnership Mock Exam debriefs	✓ (x3)	✓ (x2)
Invite to innovative Exam Simulation session and 'Live Online' debrief session	✓	
ACCA approved study text, exam kit and pocket notes	✓	✓
HTFT Partnership Lifetime Pass Guarantee	✓	

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\*see page 14 for ACCA Resit

# ACCA Strategic Professional (Options): HTFT Packages

HTFT Partnership have three packages for the ACCA Applied Skills exams: **Ultimate**, **On-demand** and **Resit\***

ACCA Strategic Professional Options	 HTFT Ultimate	 HTFT On-demand
Access to HTFT's Online Learning Community	✓	✓
HTFT Partnership Student Notes (clean)	✓	✓
Full syllabus recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Student Notes (annotated)	✓	✓
Invites to timetabled 'Live Online' Tuition and Revision Masterclass sessions	✓	
Tuition and Revision Masterclass recordings (Rewind and Replay videos)	✓	✓
HTFT Partnership Revision Notes (annotated)	✓	✓
HTFT Partnership Mock Exams	✓ (x3)	✓ (x2)
HTFT Partnership Mock Exam debriefs	✓ (x3)	✓ (x2)
Invite to innovative Exam Simulation session and 'Live Online' debrief session	✓	
ACCA approved study text, exam kit and pocket notes	✓	✓
HTFT Partnership Lifetime Pass Guarantee	✓	

With the live course being pre-programmed it doesn't suit every one with many preferring to work to their own timescale and preferred study times. HTFT On-demand package is the perfect product for you.

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\*see page 14 for ACCA Resit

## HTFT's ACCA Resit Programme

Sometimes the exam day doesn't go to plan, and you don't get the result you want. We recognise that when this happens you don't necessarily want to sit through another full programme of tuition (especially if you want to make the most of the new ACCA exam windows); you would rather focus on honing your exam technique.

In responding to this need, we have created ACCA Resit.

Our **ACCA Resit** offer focuses on providing you with exposure to ACCA exam standard mocks and questions with high quality feedback that you can watch on a Rewind and Reply basis.

What you get:

- Invitation to join HTFT's Online Learning Community
- Access to the ACCA group for the paper you are resitting - where you will get access to all of the tuition recordings for that paper
- Invites to 'live' scheduled revision sessions
- HTFT Partnership Mock exam (submitted on specified deadline), marked and returned to you along with recorded debrief
- Invites to HTFT's innovative QBR day and 'live online' debrief
- ACCA approved exam kit & Dedicated tutor

Our [ACCA Resit](#) offer is unique in the market and is only available to students who have sat an ACCA exam in one of the previous two exam windows and scored between 40% and 49%.

Our **ACCA Resit** programme is £325, and comes with a cash back offer.



As a student the flexibility HTFT offers is what makes it ideal for me, effectively the course is focused around me!



NS – HTFT Student



# ACCA Professional Exam Based Training

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## HTFT Partnership