

AAT Q2022: Enrolment Form

Please complete all parts of the Enrolment Form in **BLOCK CAPITALS**

Your details

Title (Mr/Mrs/Ms/Miss) Mr

Surname _____

First name(s) _____

Date of Birth / /

Address _____

_____ Post Code _____

Home Phone _____

Mobile Phone _____

Work Phone _____

Please provide an email address you have access to during and outside office hours. All communications, including those relating to your online learning and resources, will be sent to this email address.

Email Address

AAT Registration Number _____

Note: It is your responsibility to complete the AAT registration formalities and enter the AAT examinations.

New members to register with AAT AFTER 1st September 2022

Your employer's details (only complete if your employer is funding your studies)

Company Name _____

Company Registration Number _____

Training Manager's Name (Mr/Mrs/Ms/Miss)

Training Manager's Tel. Number _____

Training Manager's Email Address

Work Address _____

_____ Post Code _____

Signature

I confirm that I have read, understood and accept the terms & conditions and privacy policy detailed on www.htftpartnership.co.uk

Your Signature _____

Date _____

DATA PROTECTION ACT – Your sponsor will be informed of your results, progress and attendance unless your sponsor chooses not to receive this information

MARKETING POLICY – From time to time we would like to contact you with course information, news and offers which we think you might find useful. If you would like to receive these please tick here

EXAM RESULTS – Within the terms of this agreement you agree to HTFT obtaining your exam results from AAT. If you do not wish the AAT to share your results with us tick here

Payment option 1: Only complete if your employer is sponsoring you

If you wish to submit a manual enrolment form and the employer is responsible for the payment of fees, please complete the following:

As employer of the student for whom this form is completed, we are responsible for payment of amounts due to HTFT Partnership on receipt of invoices, unless credit facilities with HTFT Partnership have been granted in respect of the student and undertake to inform you in writing promptly of any change to this arrangement. We understand that we are fully responsible for the payment of amounts due to HTFT Partnership in all circumstances (including termination of employment or course cancellation). We confirm that we have read, understood and accept the terms and conditions and Policies (as defined below) detailed on www.htftpartnership.co.uk

Employer Signature _____ Name _____

Purchase Order Number _____ Contact Name _____

Invoice Address (if different to work address above) _____

_____ Post Code _____

Email Address for invoices to be sent to:

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aat Approved

	AAT Certificate in Accounting (Level 2)				AAT Diploma in Accounting (Level 3)				AAT Diploma in Professional Accounting (Level 4)							
	ITBK	POBC	PCTN	BESY	FAPS	MATS	TPFB	BUAW	DAIF	AMAC	INAC	Optional Units (choose two)				
												BNTA	PNTA	AUDT	CSFT	CRDM
HTFT live Tick to enrol	n/a	n/a	n/a	n/a	£785	£705	£450	£525	£600	£845	£475	£475	£475	£475	£475	
HTFT on-demand Tick to enrol	£525	£375	£375	£490	£785	£705	£450	£525	£600	£845	£475	£475	£475	£475	£475	
Prior Learning: Please indicate with a P if you have passed the exam, E if you are exempt or AW if you are awaiting results																

Total course fees

£ _____

Please note: These are the fees payable to HTFT Partnership only. They **DO NOT** include AAT membership fees, which will need to be paid to the AAT, or assessment fees that will need to be paid to the assessment centre.

Discounts

There is a 15% discount on booking a complete level (live or on-demand)

Additional Learning Support (please circle your answer)

Do you consider yourself to have a learning difficulty, disability or health problem? **Yes / No**
 If yes, do you require any additional support **Yes / No** Extra time in exams _____%

Returning this form

Please return this form to bookings@htftpartnership.co.uk

Study materials

Where would you like your AAT approved study materials to be delivered to:

Employer's address Home address

By ticking this box, I **do not** wish HTFT to provide BPP Publishing with my mobile phone number so that I may be contacted by the delivery driver if there is a problem in delivering the material

NB: You will be required to print off the HTFT student notes yourself

Payment option 2: Only complete if you are paying

Bank transfer for £ _____

Bank Name: HSBC **Bank account name:** HTFT
Bank address: 34 Poplar Road, Solihull, West Midlands, B91 3AF
Sort code: 40-42-12
A/C number: 92317591 (Include your AAT ID number as a reference)

I would like to pay by debit/credit card (HTFT will invoice you for £ _____)