

# **Environmental Policy: Statement**

We believe that HTFT Partnership is responsible for achieving good environmental practice and operating in a sustainable manner.

We are therefore committed to reducing our environmental impact and continually improving our environmental performance as an integral and fundamental part of our business strategy and operating methods.

It is our priority to encourage our customers, suppliers and all business associates to do the same. Not only is this sound commercial sense for all; it is also a matter of delivering on our duty of care towards future generations.

### Our policy is to:

- Wholly support and comply with or exceed the requirements of current environmental legislation and codes of practice.
- Minimise our waste and then reuse or recycle as much of it as possible.
- Minimise energy and water usage in our buildings and processes in order to conserve supplies, and minimise our consumption of natural resources, especially where they are non-renewable.
- Apply the principles of continuous improvement in respect of air, water, noise and light pollution from our premises and reduce any impacts from our operations on the environment and local community.
- As far as possible purchase products and services that do the least damage to the environment and encourage others to do the same.
- Assess the environmental impact of any new processes or products we intend to introduce in advance.
- Ensure that all employees understand our environmental policy and conform to the high standards it requires.
- Address complaints about any breach of our Environmental Policy promptly and to the satisfaction of all concerned.
- Update our Environmental Policy annually in consultation with staff, associates and clients/customers.



# **Environmental Policy: Responsibilities**

### **Everyone**

We are all responsible for our impacts on the environment. You need to be mindful of your own direct and indirect impacts as you undertake your work activities and our commitment to managing them, and take them into account when making decisions.

## **Managing Directors**

The HTFT Partnership Managing Directors are responsible for implementing this policy, which is done within the wider framework of managing corporate responsibility and is reviewed regularly.

#### **Business leaders**

Team leaders and directors are responsible for ensuring that the business areas under their control implement and maintain arrangements to ensure compliance with the Environment Policy and with all relevant environmental legislation and regulations



# **Environmental Policy: Actions**

## **Training and communications**

You will learn about this policy through our internal communications channels and relevant guidance across HTFT Partnership.

You should also tell suppliers, contractors, business partners and others we engage with, about it.

## Monitoring and review

The HTFT Partnership Managing Directors will review how this policy is used, especially its suitability, adequacy and effectiveness, and improve it where appropriate.

They will report the results periodically to the business.

### Internal controls and audit

HTFT Partnership will establish ways to gather information to maintain accurate records regarding this policy. Regular audits of internal control systems will provide assurances that the Environment Policy and its associated standards and procedures are effective in managing the environmental risks and impacts of the company.