



Level 7



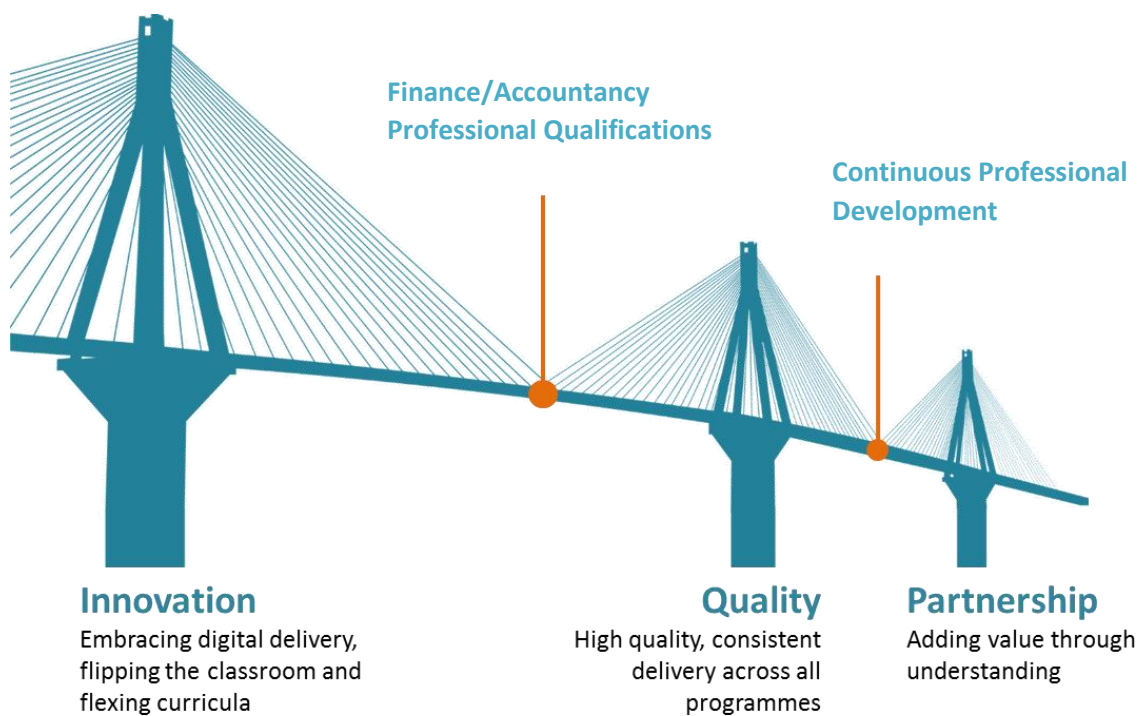
# Accountancy / Taxation Professional

Talent Development Programme



## HTFT was founded on the vision and promise of offering a real alternative to Finance/Accountancy professional training.

We believe that our programmes should fit in with busy work schedules and help develop good professional accountants.



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## Developing Your Talent

At HTFT Partnership we have developed our programmes to allow you to develop talent within your business. We put a key focus on providing a clear structured progression route for your talent to give them the opportunity to develop and flourish both as individuals and as an asset to your business.





## Programme Overview

Welcome to the Level 7 Accountancy / Taxation Professional programme.

Our Level 7 Accountancy / Taxation Professional programme is at the forefront of developing industry-leading accountants.

During the programme, a Level 7 Accountancy / Taxation Professional will utilise their knowledge of accounting processes to help their employers stay at the forefront of any industry or technological changes.

For this programme, an Accountancy / Taxation Professional is given the choice to focus on either an Accountancy or Taxation pathway which will teach them the core aspects of accountancy.

## Duration

Typically this programme will take 36 months to complete

## Entry Requirements

- You must hold 5 GCSEs (graded A\* to C or 9 to 5) or equivalent
- Have completed a Level 4 accounting qualification equivalent
- Have Level 2 English and maths or equivalent
- Have been resident in the UK/EEA/EU for the last 3 years
- Be able to meet the programme modules through their job role

## Qualification

Our Accounting Professional programme combines outstanding online training (utilising our flipped classroom model), dedicated workplace mentoring and on-the-job experience to build the necessary knowledge, skills and behaviours to become a highly-competent Accounting Professional.

In addition participants may work towards ACCA Professional Accountant status.

## Awarding Body Partners



ONLINE DELIVERY - PLATINUM

## Qualification Level

Level 7





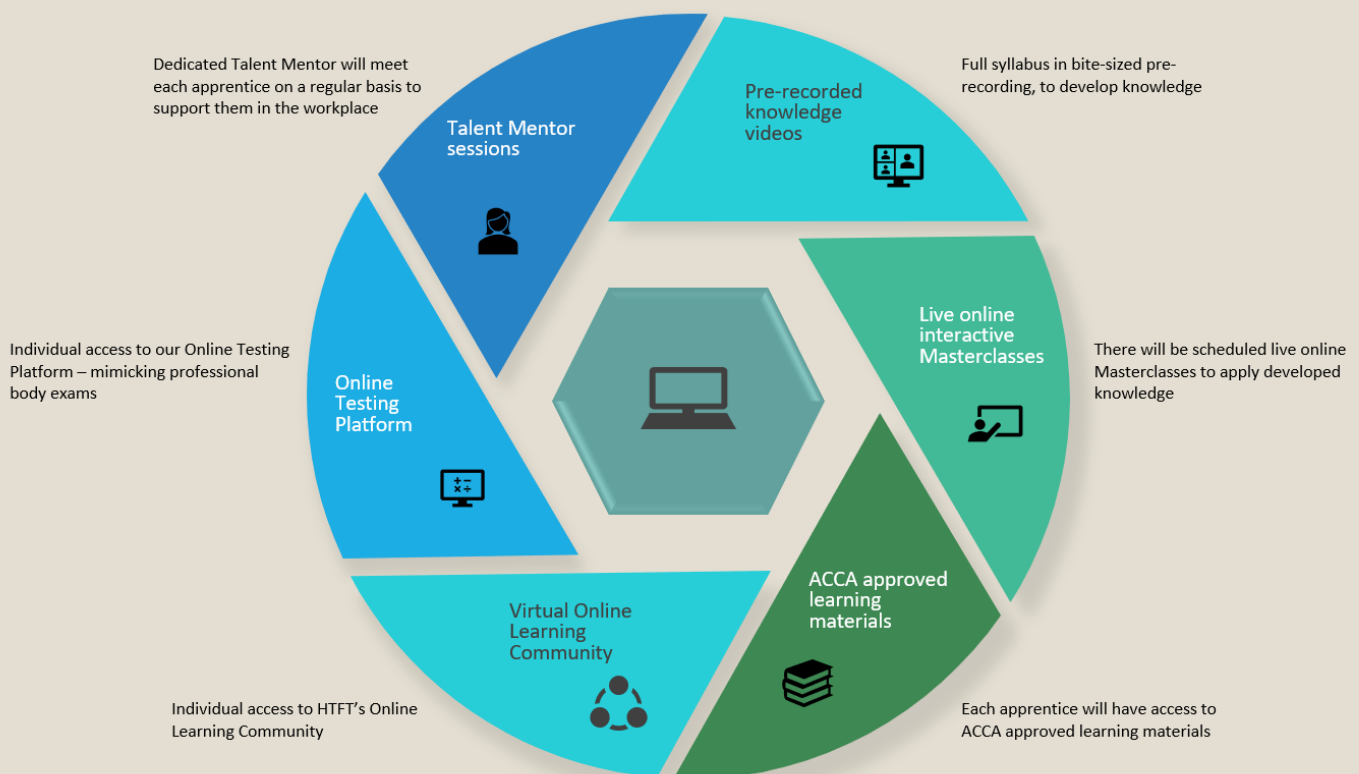
## Typical Job Roles

These are just a few of the typical job roles that would fit our Accountancy / Taxation Professional Accounting Programme: Financial Accountant, Management Accountant, Tax Accountant, Tax Financial Analyst.

## Future-proof Learning

We're committed to digital delivery. We're committed to delivery models that reflect how people learn, now and in the future. We put flexibility and leading edge technology at the heart of our delivery and offering high quality, engaging live online sessions and masterclasses.

Our programme will be a combination of the following:



## Modules

Our HTFT Partnership Level 7 Accountancy / Taxation Professional programme will allow the apprentice to apply the theory and on-the-job experience to their programme to give a great knowledge base as they develop and progress in their career in Accounting.

### Module 1

#### Corporate and Business Law

Covering: understanding of the general legal framework, and of specific legal areas relating to business, recognising the need to seek further specialist legal advice where necessary.

### Module 3

#### Taxation

Covering: knowledge and skills relating to the tax system as applicable to individuals, single companies and groups of companies.

### Module 5

#### Audit and Assurance

Covering: understanding of the process of carrying out the assurance engagement and its application in the context of the professional regulatory framework.

### Module 7

#### Strategic Business Reporting

Make strategic business reporting decisions. Set within the corporate reporting environment you will be tested on concepts, theories, principles and crucially your ability to apply this knowledge to real life scenarios.

### Module 9

#### Optional Paper 2

Choose from:

- Advanced Financial Management
- Advanced Performance Management
- Advanced Taxation
- Advanced Audit and Assurance

### Module 2

#### Performance Management

Covering: application of management accounting techniques to quantitative and qualitative information for planning, decision-making, performance evaluation and control.

### Module 4

#### Financial Reporting

Covering: understanding and applying accounting standards and the theoretical framework in the preparation of financial statements of entities, including groups and how to analyse and interpret those financial statements.

### Module 6

#### Financial Management

Covering: knowledge and skills expected of a finance manager, in relation to investment, financing and dividend policy decisions.

### Module 8

#### Optional Paper 1

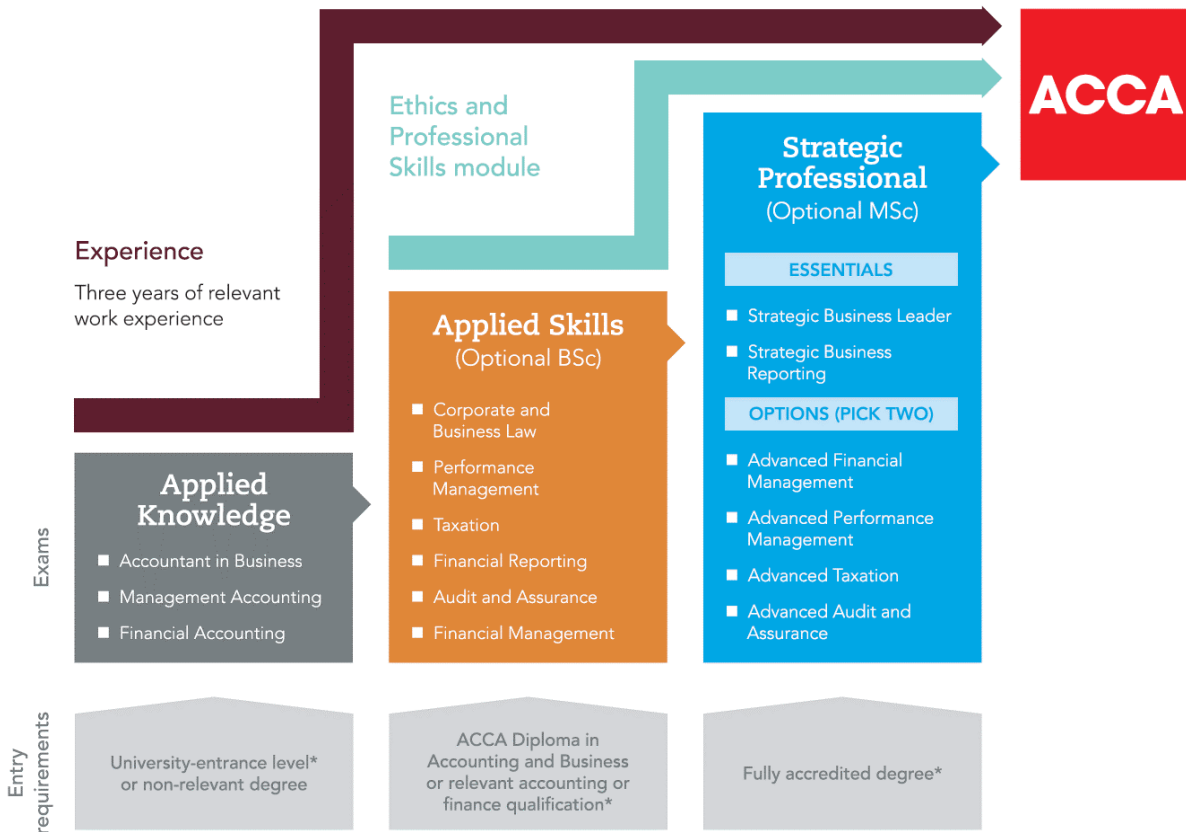
Choose from:

- Advanced Financial Management
- Advanced Performance Management
- Advanced Taxation
- Advanced Audit and Assurance

#### Strategic Business Leader

See End Point Assessment – page 13

# ACCA Qualification



## Applied Skills exams

Building on your existing knowledge and understanding, Applied Skills develops strong, broad and practical finance required of future strategic professional accountant in any sector or industry.

## Strategic Professional

These exams provide students with the unique blend of skills, real-world focus and specialisation options which will super-charge careers and develop strategic, forward-thinking professional accountants. Strategic Professional exams are comprised of both Essentials and Options exams.

### Essentials

Students will take both these exams which provide them with the skills they need to make an immediate impact with employers.

### Options

These exams offer the unique opportunity to specialise in areas of greatest relevance to a chosen sector or career path.

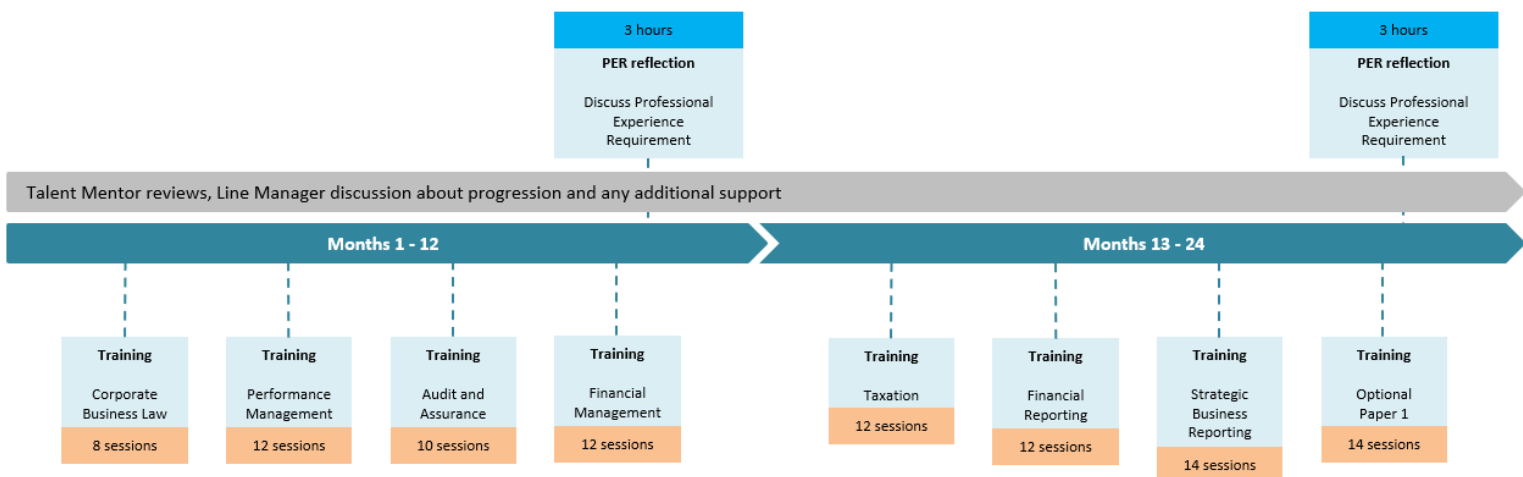


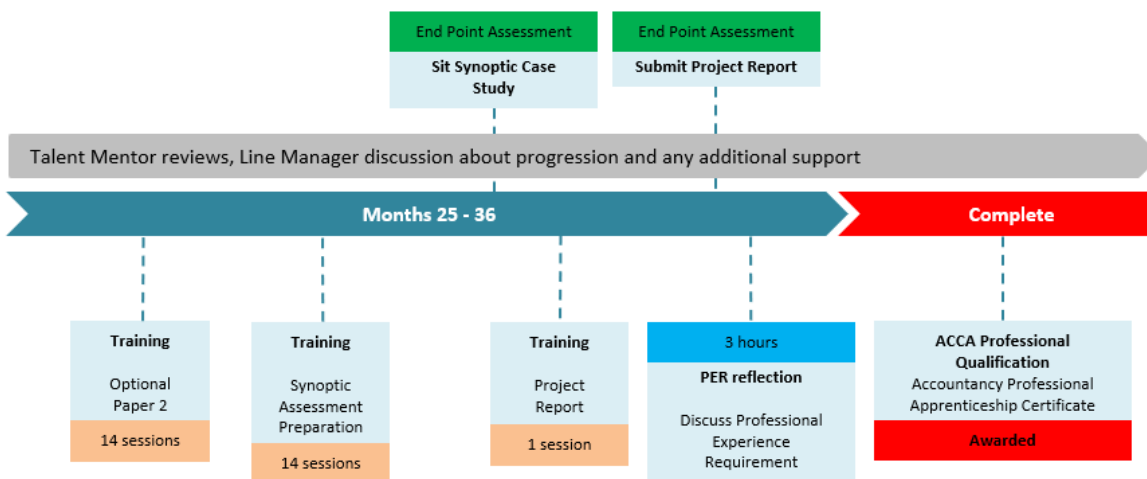




## Apprentice Journey

Each programme is designed to accommodate the needs of the apprentice, their job role and the business, so the delivery schedule and learning plan will reflect this. However, as an example of an apprentice journey through the Level 7 Accountancy / Taxation Professional programme, we have shown a demonstrative timetable below:







## 20% off-the-job Training

Our programme design facilitates off-the-job learning so we can support you to confidently evidence the 20% off-the-job training which needs to be completed within working hours.

### Activity

### Examples of valid off-the-job training

Online learning

Pre-recorded videos and support materials

Time off in lieu

Time off in lieu of out of work hour live sessions

Shadowing

In work or new departments/locations

Coaching

Support from line managers/colleagues

Industry visits

Within sector or outside of work roles

Writing assessments

Project Reports

Presentations

Preparation for internal/external presentations/meetings

Gathering evidence for Project Report

Recording learning and training – reflecting on progression and development

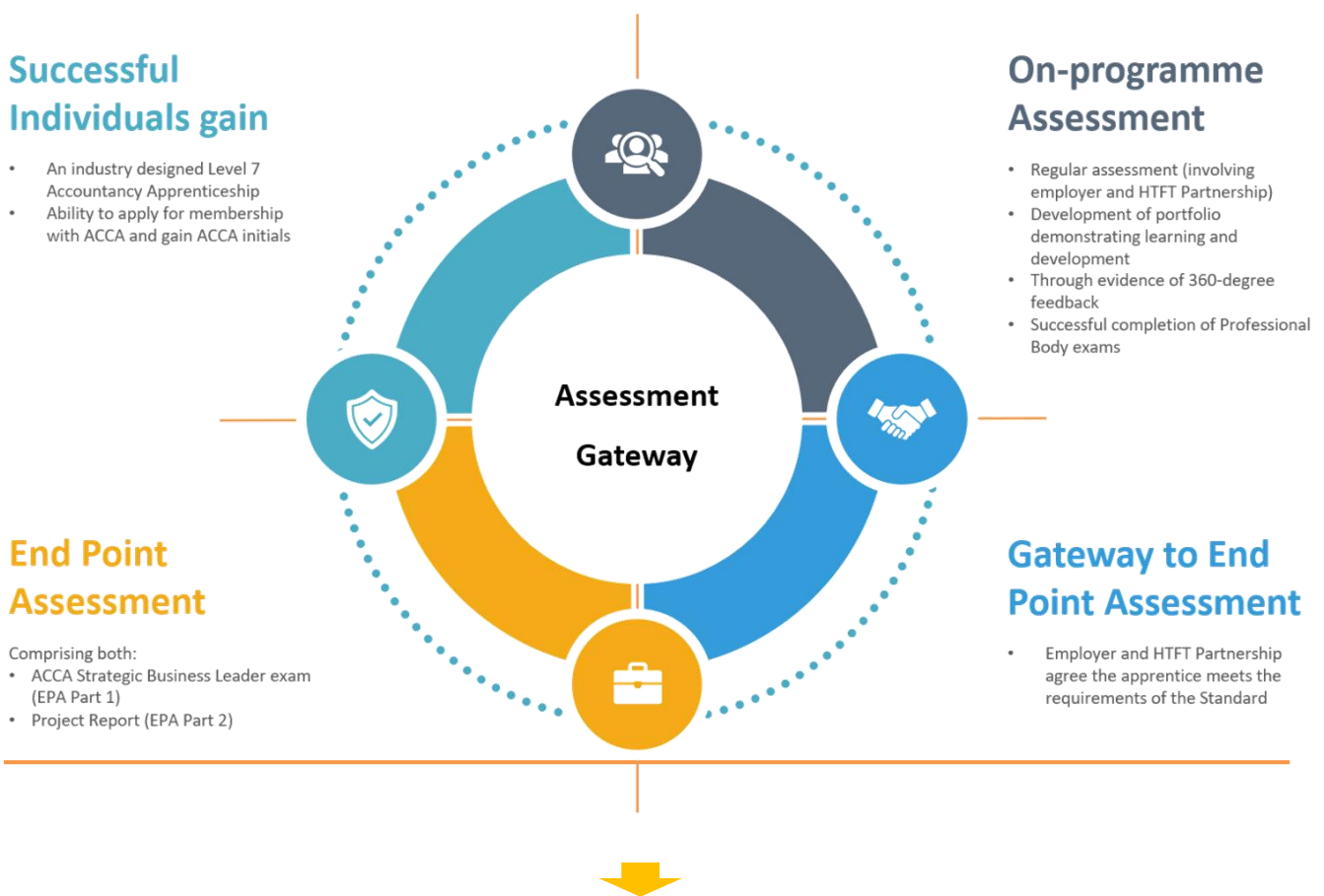
Please note – these are just some examples of 20% off-the-job training activities. To discuss further please contact us via [apprenticeships@htftpartnership.co.uk](mailto:apprenticeships@htftpartnership.co.uk)

## Assessment

This Level 7 Accountancy / Taxation Professional programme is made up of two main types of assessments: on-programme assessment and end point assessment.

The on-programme assessment will involve both employer and HTFT Partnership. It will involve the development of knowledge, skills and behaviours and their application in the workplace. As part of this, there will be knowledge exams (set by ACCA) throughout the programme.

On-going assessment is through evidence of 360-degree feedback within scheduled apprentice reviews and the on-going development of the Project Report.



## Delivering the End Point Assessment

HTFT Partnership has partnered with ACCA to deliver the Level 7 Accountancy / Taxation Professional end point assessment.



Think Ahead



## The Future of Accountancy Learning Solutions

HTFT was founded on the vision and promise of offering a real alternative to ACCA, CIMA, ICAEW and AAT professional training.

We believe that our programmes should fit in with busy work schedules and help develop good professional accountants.

**We're committed to digital delivery.** We're committed to delivery models that reflect how people learn. That means putting flexibility and leading edge technology at the heart of our delivery and offering high quality, engaging live online sessions and masterclasses.

**We put learning and mastering first.** By creating a rich, relevant learning experience we develop highly competent professional accountants who achieve high exam results. Our innovative approach to skills training 'flips' the traditional model of training on its head. We provide a structure that allows individuals to engage in pre-recorded videos followed by in-session exercises: allowing the tutor's role to change from instructor to coach and mentor.

## Achievements and Awards



ONLINE DELIVERY - PLATINUM



PQ Magazine Online College of the Year 2017



PQ Magazine Private Sector College of the Year 2020





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